

Eagan Hockey Association Member Work Duty

EHA is an association where each member should contribute their time, talent and energy to the success of the programs for the benefit of the players involved in the program. To ensure the fairness and equity of this time commitment of work duty, the following guidelines have been established to address the Association's parent volunteering requirements.

A \$100 Work Commitment Deposit will be made by each family in the form of a personal check at the beginning of the season. These will be collected by each team's respective manager at their initial team meeting. Once the entire team's checks are collected, they will be turned into the EHA Treasurer before jerseys are distributed to the team. There are no exceptions to this requirement.

Checks will be returned to the family or shredded upon completion of the family's work assignments by the end of the season or at the latest, April 1st. Deposit return will be given approval by the team's respective Work Duty Level Coordinator to the EHA Treasurer after a review of all family's work hours and a simple spreadsheet recording the data is turned in to the Treasurer as well.

Each family must commit to working, participating or donating their time in some way beneficial to the Association beyond their own individual team's activities. There are major events during the course of the hockey season that volunteers are needed to ensure they run smoothly. Those events are our entire Try-out process, all EHA hosted tournaments, including any District and Regional tournaments, Squirt Wildcat and Mite Jamborees, Hot Dog Hockey events, and any other organization sponsored events.

Each family will be responsible for volunteering for a total of 4 hours per player. Most of the events listed above have volunteer opportunities that involve 2 hour positions in order to facilitate ease in fulfilling a family's work duty commitment. All families (with the exception of Junior Gold) are required to fulfill the 4 work duty hours per player with a maximum of 8 hours per family.

There are a few positions that will fulfill the entire family's work duty commitment for the season and that do not require any further work duty commitment for the season. All rostered Coach and Assistant Coach positions are exempt as well as Team managers, Team Fundraising Representatives and the Team Work Duty coordinator. All current Board members are also exempt.

Each team will have a Team Work Duty Coordinator who will monitor and track each family's work commitments throughout the season. They will also communicate this information to the Team Manager for return or surrender of the Work Duty Deposit at the end of the season.

If a family wishes to forego their Work Duty responsibilities for the season entirely, they are able to buy-out their commitment with a **\$200** check which will be cashed immediately upon their indication of a Buy Out to their Work Duty Coordinator.

Any questions or considerations should be directed to your Team Work Duty Coordinator who may contact any Board Member for advisement on a particular circumstance or situation that may warrant review of this policy. EHA reserves the right to modify or change particular items on these guidelines based on a particular events circumstances and needs.

EHA Work Duty Opportunities

The EHA website will be updated with upcoming Work Duty opportunities and most will be posted on a mysignups.com format posting at least 2 weeks prior to event. A description of each work duty assignment is located on the website under the Volunteer tab of the website. Please read prior to signing up for an assignment so that you are aware of the duties involved in the position you are signing up for.